



CERTIFICATE OF INSURANCE (COI) REQUEST FORM

Clubs:

- Submit this form to Cross Country Ski Ontario (XCSO) at admin@xcskiontario.ca if **someone has asked to be added to the policy as the certificate holder and/or as an additional insured.**
- Proof of General Liability, and Directors’ and Officers’ Insurance is available to download on the [XCSO Website](#). This is proof of insurance for Nordiq Canada, Cross Cross Ski Ontario, and all of its member clubs, and should suffice in most situations.
- Estimated turn-around time is 5 business days. Make sure the information included in the form is correct and complete before submitting to XCSO. You will be invoiced a \$50 Nordiq Canada administration fee for corrections.
- **Do not submit directly to Nordiq Canada.**

Insured Party Information	
Name of the Member Club (the Insured Party) requesting the Certificate of Insurance (COI)	
Address of Member Club requesting COI	
Name and email address of person at Member Club requesting COI	
Division of Member Club	Cross Country Ontario
Date COI Requested	



<p>Certificate Holder Information</p> <p>Name & Address of the Company/Organization who is requesting the Certificate of Insurance from the Member Club: (i.e. Municipalities, Government Departments, Sponsors, Owners of Facilities, Private Landowners)</p> <p>Multiple certificate holders can be added here. Please enter on separate rows. If space is limited please provide this information on a separate sheet.</p>	
<p>Description of Operations/Events</p>	
<p>Location/s of Operations/Events (include physical address)</p>	
<p>Date of Operations/Events</p>	
<p>Has the Certificate Holder requested to be added as an additional insured (Y/N)</p>	
<p>Amount of liability requested by the Certificate Holder (maximum 5 million)</p>	
<p>Is there any special wording to be added to the COI ?</p>	