

Cross Country Ski Ontario Board of Directors Meeting  
April 22, 2020

Attendees: Patti Kitler, Amy Wheeler Reich, Denis Charette, Al White, Steve Morris, Kelly Sinclair, Jack Sasseville, Dwayne Barber, Angus Carr  
Staff: Katja Mathys, Liz Inkila, Victor Wiltmann  
Regrets: Hillary Mettam

1. Review & Approval of Agenda  
Motion to approve Agenda  
Moved by Jack Sasseville, Seconded by Katja Mathys
2. Review & Approval of [Minutes of March 4, 2020](#)  
Motion to approve minutes from March 4, 2020  
Moved by Patti Kitler, Seconded by Dwayne Barber
3. Business arising from minutes (5 minutes)
  - a) Katie McMahon
4. Staff Reports
  - a) Executive Director – Liz (5 minutes)  
As per [written report](#)  
**ACTION: Liz to check with Ministry rep regarding Federal Government funding announcements**
  - b) Technical Director – Victor (5 minutes)  
As per [written report](#)  
**ACTION: Any assistance with respect to the Sponsorship package welcome. Please contact Liz or Victor.**
  - c) Coaching Development Coor – Katja (5 minutes)  
As per [written report](#)  
Safe Sport training from CAC is mandatory for all Nordiq Canada staff, and this will be brought to the board at the next board meeting
5. Chair's Report – Angus (5 minutes)  
Nordiq Canada is working on scenarios with respect to recovery from COVID 19. There has been a commitment from Nordiq Canada to work on the High Performance pathway with a target date of June for identification of process. Nordiq Canada's AGM is deferred to the fall.
  - a) Governance Committee  
Angus will be working with Liz to identify steps for Scope of Work
6. [Financial Report](#) – Denis (5 minutes)
  - 10% wage subsidy through reduced CRA reduced remittance. Jack mentioned Richard Lemoine as a resource with respect to the 75% wage subsidy. Angus questioned XCSO's eligibility and whether we should be applying. Denis indicated that more work needs to be done and will seek board approval before moving forward if we are eligible. Jack mentioned that the Federal Gov't announced \$500M towards culture, heritage and sport. Steve Morris indicated that clubs in NCD are not lowering fees for summer programming.
  - March 2019 Financial Review uploaded to Google drive and we will be working on the the March 31, 2020 year end with MNP
7. High Performance – Jack (5 minutes)  
As per Victor's report
8. Events & Officials – Al (5 minutes)

Events Committee - Re: Nationals 2021 - Sovereign Lake would not commit before October 2020; Mont Ste Anne pulled out under similar conditions; Nakkertok offered to host the event. There was a strong lobby from Morin Heights to host Easterns.

**ACTION: Calendar planning will be re-visited with respect to Nordiq Canada calendar**

9. NTDC – AI

No report other than Liz and Victor have been working with the TC

10. Para-nordic – Patti (5 minutes)

3 athletes named to the NST - Collin Cameron on the NST, Kyle Barber and Christina on the Prospects Team. Both Kyle and Collin will be Nationally carded.

Competition plans need to be reviewed to ensure that all PN athletes are able to attain PN CPL at Ontario races.

11. Youth – Kelly (5 minutes)

Final SDP numbers have been compiled and overall we have increased our numbers.

**ACTION: Kelly will be sending final report to Liz**

Kelly has recently taken a position on the Ontario Ski Resort Association and would like to look for ways to combine her work with XCSO and this committee to the benefit of both organizations.

12. District Reports (10 minutes)

a) LSSD – Hillary Mettam

b) SOD – Dwayne Barber

A Waxing working group will be producing a NF list for next season.

c) NOD - Amy Wheeler Reich

Question regarding XCSO membership fee increase. Liz provided the following information.

- Membership fees are usually discussed at the AGM.
- XCSO recommended raising the XCSO portion of the per member fee to \$10 in 2015. The same year Nordiq Canada raised their per member fee to by \$2 to \$10 and XCSO opted to absorb that increase. The XCSO portion of the per member fee has been \$ 8 per member since 2012.

d) NCD – Steve Morris

No news

13. New Business

a) Plan A/Plan B for 2020/2021

- AGM/Coaching Seminar/Club Workshop

Date, composition

If we cannot hold AGM, we would then hold it online. Ideally it is held in person with the Coach Seminar/Club Workshop. There are no key decisions that need to be made which are time sensitive

**ACTION:** Liz, Katja, Victor will look at the calendar and determine the best possible dates

- Competition/training camp calendar
- Teams selections

b) Strategic Plan

- Strategic plan expires in 2020. In 2016, we sent a survey to all clubs contacts. It was suggested that this could be done again to begin the process of our strategic planning process.

Amy volunteered to help review the survey

c) Materials Ordering

- Kelly Highlands Nordic has been managing Materials Ordering and it has become a time issue for Kelly.

**ACTION: Liz to prepare a RFP to post on website and communicate with club**

Next meeting date: TBD