

Board of Directors Meeting: January 23, 2019

Attendees: Denis Charette, Al White, Cassandra Nielson, Angus Carr, Jack Sasseville, Dwayne Barber, Richard Lemoine, Kelly Sinclair

Staff: Liz Inkila, Katja Mathys, Victor Wiltmann

Regrets: Thom Lyon, Patti Kitler

Absent: Steve Howard

1. Review/approval of agenda

Motion to approve agenda with addition of report from Technical Director

Motion passed

2. Review/approval of minutes of December 19, 2018

Motion to approve minutes of December 19, 2018

Moved by Jack Sasseville, seconded by Katja Mathys

3. Business arising from minutes

- Fundraising committee members – Dwayne Barber has reached out and has approached someone in SOD and NTDC will have a representative on the committee
- Continue to look for Youth rep from LSSD and NOD

Reports

4. Chair (Richard)

- OCup at Walden cancelled due to cold temperatures
- OCup technical package could be amended to include a temperature guideline that if the temperature falls below -20 that the race stops.

**ACTION: Ontario TD group will discuss possible changes to the OCup Technical package which will include:**

- Cold Weather guidelines
- Refund policy
- **Motion that XCSO propose to CCC a changing of age category names & that ON wishes to adopt the following categories to U20/U18/U16/U14/U12/U10/U8 (age as of Dec 31) for the 2019/2020 season**  
**Moved by Al White/Jack Sasseville**
- Fundraising meetings continues with Cathy Smart. BC is 'testing' using Zone4 however the tax receipt is issued by CCC. Sport

5. Executive Director (Liz)

Clubs

- 76 clubs registered with almost 12000 members thus far.

High Performance.

- Canada Winter Games planning is ramping up. Two Team ON webinars held with athletes and staff
- OCup #2/CWG Trials held in Thunder Bay
- OCup #3 weather related cancellation
- Easterns/OCup #4 coming up at Highlands
- Q4G criteria has been posted on the website, first deadline will be Jan 31.

MTCS updates

- \$160K (of \$200K) received from the MTCS, will receive additional 20% once final report is reviewed
- ON Winter Games application submitted Dec 19

#### Website/Branding

- Website continues to be updated
- Will investigate SHOP NOW! And Donate Now buttons.

#### CCC

- Ongoing communication as needed
- Weekly updates from Megan Begley sent to Board
- Div E/D meetings held using Samepage. Would like to investigate it for future use at Board meetings.

#### Fundraising

- Regular meetings with Cathy
- Investigating best way to accept donations to XCSO and issue a CRA tax receipt

#### 6. High Performance (Jack)

- OCup #3 cancelled due to cold temperatures. Walden may be interested in hosting an OCup in late March/early April with one serious race and 2 fun races  
**ACTION: Victor will follow up with Mary on the potential of holding an OCup post Nationals in Sudbury**
- Letter received from Toni Shier of Nakkertok outlining concerns with the CCC HPC terms of reference and operation of the committee, as well as specific concerns regarding the selection criteria process for World Jr/U23 Championships and World Sr Championships. The letter was shared with Jen Tomlinson at CCC and Jen asked for feedback from Richard and Jack. Action was immediately taken with a re-post of criteria providing clarification of selection process; an synopsis of World Jr/U23 Championships teams was posted; and the CEO of CCC will be held to the CCC HPC Terms of Reference

#### 7. Technical Director

- CWG Trials in Thunder Bay was held and team was selected. There were combined categories which offered competitive events.
- OCup #3 cancelled due to cold temperatures would have been a great race with competitive categories
- Julian Smith, Graham Ritchie & Sadie White named to World U23 Championships
- Evan Palmer Charrette, Scott Hill and Katherine Stewart Jones won races in Sherbrooke and will be representing Canada at the World Championships

#### 8. Financial Report (Denis)

- Revenue/expenses in the \$30K range in December.
- \$40K is pending from OASF
- On track to be on budget

#### 9. Officials and Events (Al)

- Ontario Youth Champs and OUA/OCup Technical Delegates are in place.

#### 10. NTDC report (Al)

- An NTDC Board meeting was this evening and Al wasn't able to attend.
- Al congratulated the entire team on their success on the snow

#### 11. Para Nordic (Patti)

- Only 2 Divisions (ON & NB) are supporting the PN National Championships – Richard has suggested to Shane that CWG
- CWGS & OPSWGs went off without a hitch. A big thank you goes out to Lise Leblanc for being Chief of Competition; Alan White for being the TD; Kivi Park for providing facility in kind and a tent for the start line
- CWGs Feb. 23 to Mar. 3rd PN athletes: Tanya Quesnel, Caelan Flannigan (sit skiers), Kyle Barber, Sarah Hunt (standing skiers) we may have an alternate Rory McDonald and guide David Hanson pending PN re-allocation
- ParaSport Winter Games Feb. 8 to 10 athletes: NOD: James Butcher, Logan Lariviere, David Barber, Audreanne Soenens, Julie Mayer, Dorothy Moorcroft, Laura Mark, Tanya Quesnel, Caelan Flannigan, Hudson Booth; SOD: Sarah Hunt, Rory McDonald, Brian Eaton, Maddie Mullin, Darek Symonowicz
- 9 PN athletes registered for OC#3; Eastern Canadians: NOD will have 3 PN, SOD 4 PN
- Feb. 6/19 Working with Highlands Nordic and W. Ross McDonald School for the Blind Ski Day. There will be 20 students + guides and teachers classic skiing on this day.
- Feb. 15 to 17: Patti will be in Thunder Bay to work with Elaine Lynch (Kevin Shield's replacement for PN rep) A workshop will be held for local and regional organizations on Friday, maybe some one on one if we can get some new athletes IDed in the area, plus an AWAD workshop and an opportunity to work with their Para-Nordic athletes at Lappe.
- Feb. 11 to 24/19 Collin Cameron and Kyle Barber have qualified to represent XCSO and Canada at the World Para Nordic Skiing & Biathlon Championships in Prince George BC.
- Ken Norris is working with a new Sit Skier Christina Picton, she has been recruited from Sledge Hockey.
- Working on a mentorship for Dave Hanson with Katja.

#### 12. Youth Report (Kelly Sinclair)

- Jackrabbit materials orders continue/having issues with keeping up with orders and looking to find someone to help her.  
**ACTION: Dwayne Barber to look with SOD for someone to help.**
- Youth Champs planning is going well. Len Pizzezy is TD and LOC is working hard

#### 13. Coaching Development (Katja)

- Workshops planned from Jan into March
- Dryland LTT in April and likely a second one by Nakkertok
- CC numbers have not increased/ICC #'s have also not increased. Katja and CCC are trying to determine reason. There are 2 online modules for ICC that are needed to be completed before the CC workshop. Some complaints received about the online ICC course.
- CCC HP work shop (TTT in training minimum) in early May and previously we financially supported coaches.  
**ACTION: Katja to review financial support provided to coaches for CCC HP workshop**
- Mentorship program approved from CAO and we need to re-vamp our program to fit

#### 14. Districts

- NOD (Cassandra Neilson for Amy Wheeler Reich) – Communications continue to be a challenge. Mary Waddell would like the refund section of the OCup technical package and has offered to help with this.
- LSSD (Angus Carr) – OCup in TBay was well attended. Some discussions regarding collaborating with MB for races

- NCD (Thom Lyon) – no report
- SOD (Dwayne Barber) – Paraffin series underway with one race re-located. Mono Nordic race may be re-located to Highlands.

#### 15. New Business/Updates

##### Financial policy

- Postal strike created the need for e-transfers and thus an update of the financial process for cheques and e-transfer. As well, financial support to NTDC Thunder Bay was updated to reflect Ontario Amateur Sport funding.

**Motion to approve Financial policy as circulated**

**Moved by Denis Charette/seconded by Angus Carr**

**Motion passed**

Sport4Ontario is a NFP which provides a project based online donation portal which issues tax receipts and the following motion is required to move forward

#### **MOTION for APPROVAL of NATIONAL SPORT TRUST FUND-ONTARIO**

That Cross Country Ski Ontario supports and is a willing participant in the National Sport Trust Fund-Ontario program.

That Cross Country Ski Ontario agrees to the following requirements for participation:

- To adopt and accept the program policies and procedures as provided by SPORT4ONTARIO, including all applicable fees and charges specified therein.
- To establish a "cause" and "annual program goals"
- To appoint a volunteer(s) and/or paid staff to act as PSO Fund Administrator of the program
- To promote the National Sport Trust Fund-Ontario in a manner consistent with the image established for the program by SPORT4ONTARIO

**Moved by Jack Sasseville/Seconded by Angus Carr**

**Motion passed**

##### XCSO AGM in NOD

AGM is typically held in late April/early May and general discussion of continuing with that timeframe or that it should be held in September/October.

- Spring timeframes allows for clubs who attend to implement programming
- HP planning needs to take place in May/June timeframe
- Coaches are burned out after a season and perhaps unable/unwilling to travel after the season closes out
- HPC meeting could take place the day before the coaching conference takes place the first weekend in June
- CCC HP seminar is first weekend of May
- CCC AGM is June 13-15
- Possible time frame for XCSO AGM is late June – one staff unable to attend
- Concerns about late September/early October for an AGM with respect to budgeting for MTCS and the organization

**PROPOSE: that HPC meetings be joined with the June coaching seminar**

**ACTION:** a smaller group – Jack, Cassandra, Katja, Victor, Richard, and Liz discuss possible dates.

Letter to the Board of Directors of Jan 21-2019

- Discussed in camera with Katja and Victor asked to leave the conference call prior to discussion beginning