

NCD BoD Meeting Draft Minutes

7 pm February 17, 2020

401 Third Ave, Ottawa

Attending: Steve Morris, Craig Storey, Geoff Tomlinson, Steve Daniels, Heather Pickersgill

Attending remotely via phone in: Heather McCulligh (Kanata Nordic)

Regrets: Rob McClure

1. Financial Update: was sent via email by Rob McClure

\$17000 was deposited into account from previous NCD bank account. The cheque from CCC/Easterns committee for 2019 CCC and 2017/2018 Easterns was deposited on February 15. The balance is now \$24000.

Kanata Nordic has not been invoiced yet for the Pretzel Sprints.

2. Nordiq Canada Safety in Sport and Gender Equity initiative

Nordiq Canada is undertaking a three phase initiative on safety in sport and gender equity. Safety in sport will consider areas including bullying, sexual harassment, self image among other things. The first phase of this initiative will involve surveys which will be sent via email to provincial XC bodies, club administrators, coaches and athletes. For the athletes aged under 18, the parent will receive the email which they can provide to their child(ren), in order to have parental consent for survey completion. The surveys will go out in the next month.

Heather P will send an email advising NCD clubs of this initiative and to expect the surveys.

The second phase will be a consulting phase which will develop an achievable programme and set of policies. This will occur over the summer months.

The third and final phase will be the implementation phase. At this point, there are uncertainties about the timeline and roll out of the implementation phase.

This initiative is fully funded by a federal grant.

3. NCD Capital Grant update: Criteria and application process

The written criteria was distributed via email after the last NCD meeting. There were no concerns raised with wording. In the 2019/20 season, one grant was approved to XC Chelsea Masters and an application from Nakkertok was received recently to replace a compressor on a snowmaking fan gun. The Nakkertok application was approved unanimously at tonight's meeting and an email was sent to the applicant to submit a copy of the receipt to the NCD treasurer.

4. NCD meeting participation and communication

It was agreed that NCD meeting minutes will be shared on the NCD website. NCD clubs will be informed via email when minutes are available on the website and NCD clubs will also be sent the upcoming meeting agendas with call in instructions. It is hoped that more club representatives will be able to call into or attend meetings going forward.

5. Local race series update

Four of ten local race series races have been completed. There is an NCD points list on the NCD website, up to but not including Pretzel Sprints or Silver Spoon Race.

Heather M reports there has been unofficial discussion at Kanata Nordic about the possibility of changing the format of the Kanata sprints, possibly to a longer distance race and Kanata Nordic is open to this idea.

Steve D would like to review how the race calendar is set; currently there is a somewhat ad hoc approach to the scheduling and format of the races. He would like there to be some discussion at the next NCD AGM about how to achieve more balance in the calendar and to get more coach input as to what type of races coaches feel would most benefit skier development. He suggests possibly using the AGM as a venue for an initial expression of interest as to what type of race a club would like to host.

- a. Tech package guidelines review- a review of the NCD tech package could be undertaken at the NCD AGM. Given that the NCD tech package is subordinate to the Nordiq Canada tech package, possibly links could be made in the NCD document to the Nordiq Canada documents. The goal of this would be to make races easier to run and also make the generation of the NCD points list easier.
- b. Possible addition of Carleton U nordic ski team's races to NCD calendar- CUNST has run a team sprint and will be running an IS km night race Feb 29 at Mooney's Bay. These races are fundraising ventures for the ski team. It is hoped that these races might be better coordinated and integrated with the local race series to encourage attendance. Geoff will reach out to the CUNST coach, Robert d'Arras, to invite them to the AGM regarding the above.

6. NCD Banquet and awards

The NCD banquet is finalized for Friday April 17, 2020 at the Marconi Centre. All present were in favour of proceeding with a banquet. Heather M states that Kanata Nordic would be interested in attending and Skinouk has also expressed an interest as well.

A decision still needs to be made on the format of the awards. At the last NCD meeting, there was a decision that no trophies would be engraved and it was felt that ribbons or medals were unnecessary in the hopes of being more sustainable. In lieu, the category winners (top three in each of the 26 categories for a total of 78), would be recognized at the banquet but any monies that would have been spent on tangible awards would be donated to a charity. This could be supplemented with a small edible prize such as chocolate or a Nordiq Canada decal for example. Steve D still has the box of medals for the 2018/2019 series at home and these could be presented as well since there was no year end banquet in 2019. It would be helpful to solicit input from NCD clubs regarding this concept, in particular as to what small prize might be given and to which charity proceeds might be donated. A decision on this will be made at the next NCD meeting. Heather P will highlight need for input from other clubs on award format and possible charities of choice when sending out notification that minutes are available on NCD website.

In addition, draw prizes will be offered. Heather M can contribute some from Kunststadt Sports.

The banquet requires about 3-4 volunteers to run; 2 to run the awards and 1-2 to sell and check tickets.

7. Business arising from minutes of previous meeting

Nil

8. New business arising

Geoff has been made aware that due to increased Gatineau Park usage particularly on weekends, there will be new rules implemented in addition to standard trail etiquette, including no groups of greater than twenty gathering on trails and no high speed intervals between 0900-1600 on weekends. There will be enhanced monitoring of park users. This information has been sent to Kanata Nordic, Skinouk and Chelsea Nordiq as well.

XCSO will be adding a second provincial coach.

A discussion about purchasing NCD timing chips followed. Each chip is \$69, NCD would likely need to purchase about 300; for larger races, additional chips could continue to be rented. They would require storage and maintenance as well. A goal of purchasing the chips would be

to ease volunteer burden and make races easier to run. The question of NCD upgrading its timing equipment was raised and it was decided this would be worth addressing at the NCD AGM.

9. NCD AGM

A tentative date for the NCD AGM was set for Monday May 4, 2020. A room will need to be rented. The XCSO AGM will likely be in late May or early June 2020.

10. Agenda items for next meeting:

- nominating committee
- do we need more positions, for example a youth member or a university member

Next meeting NCD board Monday March 9, 2020 at 401 Third Avenue.

Meeting adjourned 8:30 pm.