



Cross Country
Ski Ontario



EMPLOYMENT OPPORTUNITY

**Ontario Ski Team / NTDC - Development Coach
NTDC Thunder Bay and Cross Country Ski Ontario**

Framework: The National Team Development Centre Thunder Bay is one of Canada's nationally sanctioned cross-country ski centres, operating as a development team within the framework of Nordiq Canada and Cross Country Ski Ontario's high performance pathway. The Ontario Ski Team is a provincially integrated high performance focused team and athletes named to the Ontario Ski Team will be representative of the top male and female athletes in Ontario including those named to Nordiq Canada's National Team Development Centres. More details on Ontario Ski Team programming can be found here http://xcskiontario.ca/wp-content/uploads/2019/03/2019-ON-Team-Programming-Athlete-Development-document-v10-final-revision_1.pdf

The Ontario Ski Team/NTDC – Development Coach will join the NTDC Head Coach and the XCSO Technical Director in providing a world-class training environment and high-performance structure for Canada's present and future World Cup athletes. As one of two coaching staff, you will be an integral part of the success of the Ontario Ski Team and NTDC-TBAY programs.

The successful applicant will have:

- 3+ years coaching experience
- Minimum NCCP training/certification Train2Train (CCD preferred) or equivalent training and experience
- Strong technical knowledge and analysis of cross-country skiing
- Demonstrated competence in race wax selection, application, and testing
- Exceptional communication and interpersonal skills
- Excellent race support abilities
- Ability to present and write effectively
- Outstanding organization and time management
- Sufficient personal ski technique and fitness
- Computer competency (spreadsheets, word processing, database management, video transfer, web page maintenance)



Cross Country
Ski Ontario



- Degree in kinesiology, physiology, coaching, or related field an asset
- Ontario F-class drivers licence (or ability to obtain within first month)

Primary Responsibilities

1. Provide leadership and guidance within the XCSO High Performance coaching community;
2. Assist in the day-to-day training environment and operation of the Thunder Bay Training Centre
3. Lead the coordination of opportunities and engage Ontario Ski Team athletes and coaches province wide.
4. Assist in administrative duties at the Thunder Bay Training Centre
5. Report to NTDC's board of directors and the XCSO High Performance Committee
6. Adhere to Ethical Coaching Practices and Pertinent External Policies

This position requires the candidate to live in Thunder Bay, Ontario. Questions regarding this position should be directed to coach@xcskiontario.ca and/or chris.serratore@gmail.com.

Application deadline: Wednesday, April 10, 2019

Anticipated start date: May 1, 2019 (negotiable)

Salary commensurate with experience and education

Comprehensive health benefits package provided

Apply with a resume, cover letter, and reference contact information.

Email documents as a single PDF to: ntdcthunderbay@gmail.com



Cross Country
Ski Ontario



ONTARIO SKI TEAM/NTDC – DEVELOPMENT COACH

FULL JOB DESCRIPTION:

1. Provincial High Performance Leader (30%)

- Communicating with the XCSO Coaching community, HPC members, and members of the XCSO Board as necessary to ensure awareness of wider high performance issues within XCSO;
- Advise and support coaches of Ontario clubs in developing their club programs to develop athletes for competition at national and international events (Nor-Ams, World University Games and World Junior/U23 Championships), and for selection to Ontario teams;
- Act as mentor to Ontario Club High Performance Coaches as needed and advise them on developing their qualifications and experience;
- Participate in the XCSO Coaching Conference & XCSO Annual General Meeting and Club Workshop
- Working with the XCSO staff in preparing funding applications by providing input pertaining to the HP athletes and program in Ontario; and,
- Prepare an annual report (presentation) to be presented at the AGM to provide a summary status from the previous year as well as recommendations for the coming year.

2. NTDC Thunder Bay (30%):

- Work closely with NTDC Head Coach to ensure that athletes are provided with adequate support in carrying out their training plans.
- Assist in the planning of the competitive programs / schedule
- Provide updates/ progress reports to the NTDC Board as requested (monthly).
- Assist with training sessions with an appropriate balance between one-to-one, small group, and entire team formats.
- Ensure that athletes are provided with a high-quality training environment and ensure that there are no impediments that restrict their participation.
- Communicate regularly with NTDC Academic Liaison; ensure athletes are kept on track



Cross Country
Ski Ontario



with balancing course loads, training and competition.

- Assist the Head Coach with the execution of all programs related to sports science and the NTDC – Integrated Support Team (IST).
- Lead the overall management of the travel arrangements for NTDC Team trips with assistance from the Head Coach, and the NTDC travel agent.
- Travel with the NTDC Team and manage their itinerary within budget parameters (shared responsibility with the Head Coach and/or XCSO Executive Director)
- Ensure that all expenses and receipts, both personal and those of the team members, are allocated appropriately and submitted in good time in accordance with established procedures.
- Provide race support (testing and application of wax, splits, feeds, video analysis, transportation, etc.) to NTDC athletes at all competitions and on training days.
- Fulfill the trip staffing requirements and roles requested by CCC and XCSO and approved by the NTDC Board on domestic and international racing trips such as World Junior/U23 Championships, B- Tour, Canada Winter Games etc...
- Manage the storage, organization and purchase of NTDC/Ontario Ski Team wax and team equipment.
- Provide technical support to assist athletes with managing their equipment.
- Maintain good working relationships with official equipment suppliers.

3. The Ontario Ski Team (20%):

- With the XCSO Technical Director develop a program of camps to maximize training possibilities for the Ontario Ski Team;
- Work with club coaches to maximize athlete performance in training and racing to help them achieve their goals;
- Liaise with the Ontario Ski Team athlete's club coaches to provide guidance and support in the integration of individual athletes' Yearly Training Programs (YTPs) into camp schedules.
- Review training programs and plans of Ontario Ski Team athletes and provide ongoing monitoring
- Working with the NTDC Head Coach and/or XCSO Executive Director, arrange logistics of accommodation and travel for trips



Cross Country
Ski Ontario



- Collaborate with CSIO sports scientists to share (where appropriate) the results of the OHPSI testing with the athletes in the program and discuss this data with their coaches;
 - Track, analyze, report and make recommendations regarding the performances of all Ontario athletes at national and international events, such as Nor-Ams, Nationals and World Juniors.
4. Administration (20%)
- Assist with organization of NTDC Team fundraising activities.
 - Assist the Head Coach and the NTDC Board in seeking and securing new Ontario/NTDC Team sponsors.
 - Ensure sponsors are properly represented on relevant advertisement items, including all required decals, embroidery, and screening.
 - Actively promote the concept, goals, philosophy, and benefits of NTDC within the community, province, and nationally.
 - Help to identify the needs and priorities of NTDC-Thunder Bay, including providing input to athlete selection and retention decisions.
5. Report to the NTDC Board of Directors & the XCSO High Performance Committee
6. Be familiar with and adhere to relevant policies and coaching practices including:
- XCSO & Nordiq Canada's Code of Conducts and Ethics Policies
 - Practice in accordance with the Nordiq Canada's Harassment Policy
 - Practice in Accordance to the NCCP Code of Ethics
 - Practice in accordance with the WADA Anti-Doping Regulations
 - Refer to <http://xskiontario.ca/coaches/>
7. Other:
- The above list of tasks and responsibilities can be modified from time to time at the discretion of the Board of Directors and in no way limits other duties being added or removed.

Updated March 15, 2019