



2017/2018 Ontario Cup Request to Host

Cross Country Ski Ontario invites interested clubs to submit a Request to Host for the 2017/2018 Ontario Cup #4. Please submit a **Request to Host** to Cross Country Ski Ontario no later than **Wednesday, August 23, 2017**.

Cross Country Ski Ontario recognizes that there are risks in hosting an event in late March. To mitigate some of the risks, XCSO will underwrite the event up to \$5000 in incurred expenses in the event of a loss due to low participation or cancellation. Full details will be provided upon request.

If interested, please submit the following:

- Letter of interest. Please include previous event hosting experience.
- Request to host – Appendix A (see below)
- Checklist – Appendix B & C (see below)
- Potential course profiles, maps and stadium layouts

Please note that course maps submitted will provide XCSO an example of the type of courses offered at your facility.

The Ontario Cup series will consist of 4 – 2 or 3 day race weekends. **The World Junior/U23 Trials will be held in Mont Ste Anne January 6-9th, 2018. To increase competition for our athletes, this event will be a combined Ontario Cup/Quebec Cup. Ontario points will be awarded for categories in the same manner as Easterns.**

Calendar Highlights:

Jan 6-9, 2018	Ontario Cup #1/Quebec Cup/World Jr/U23 Trials at Mont Ste Anne
Jan 20-21, 2018	Ontario Cup #2 at <u>Highlands Nordic</u>
Feb 2-4, 2018	Easterns/Ontario Cup at Nakkertok
Feb 17-19, 2018	Midget/Peewee Championships at North Bay Nordic
Feb 21-23, 2018	OFSAA in Sudbury
Feb 23-25, 2018	OU Championships
Feb 28-Mar 2, 2018	Ontario Winter Games (Midget B/G [2], Juvenile B/G [1 & 2] & PN)
Mar 10-17, 2018	Nationals at Lappe Nordic

Mar 24-25 or

Mar 30-Apr 1, 2018* Ontario Cup #4 Finals (location TBD)

*We would like this to be a finale OCUP and will be considering additional enhancements to encourage participation including a banquet, Ocup Series awards, ON Team incentives.

The 2016-2017 Ontario Cup Technical package is being reviewed. Please use the 2016-2017 as a guideline <http://xcskiontario.ca/wp-content/uploads/2017/01/OntCupTechPkge2016-2017-v13.pdf>. Complete documentation can be emailed to the XCSO Administrator at admin@xcskiontario.ca by **Wednesday, August 23, 2018**.



REQUEST TO HOST

APPENDIX B: REQUEST TO HOST

Name of Club:

Dates able to host (in order of preference):

- 1.
- 2.

XCSO will choose the format and technique. Are there any formats which your site cannot accommodate? If yes, please indicate here:

Location/Venue: _____ Back up Location: _____

Contact Information: Please provide major officials contact information below

Position	Name	Email	Phone	Official Level
Organizing Committee Chair				
Chief of Competition				
Chief of Timing				
Competition Secretary				
Chief of Start				
Chief of Finish				
Chief of Stadium				

APPENDIX C: CHECKLIST OF CRITERIA HOSTING ONTARIO CUP RACES



Please read over the check list to help your organization to determine if your facility is capable of hosting an Ontario Cup race. **Items not checked must have a solution described on a separate sheet.** The event organizing committee should also be totally familiar with the back up site facility named on their event “Request to Host” application.

Facilities

Host	Backup	
<input type="checkbox"/>	<input type="checkbox"/>	Building with adequate heat to handle 300 + volunteers/athletes/coaches/support staff with food services available
<input type="checkbox"/>	<input type="checkbox"/>	Accessibility for ParaNordic athletes
<input type="checkbox"/>	<input type="checkbox"/>	Private change areas for male and female
<input type="checkbox"/>	<input type="checkbox"/>	Washroom in chalet and/or porta-toilets capable of handling 300+ people (including wheelchair accessibility)
<input type="checkbox"/>	<input type="checkbox"/>	Parking for 100+ vehicles of various sizes – cars, vans and buses
<input type="checkbox"/>	<input type="checkbox"/>	Potable drinking water on site (bottled or tap)
<input type="checkbox"/>	<input type="checkbox"/>	Private Jury room
<input type="checkbox"/>	<input type="checkbox"/>	Separate room for computer scoring with a door in the building (or a completely separate building)
<input type="checkbox"/>	<input type="checkbox"/>	Separate first aid room or examination room for privacy in the building or separate building
Waxing Facilities		
<input type="checkbox"/>	<input type="checkbox"/>	Separate/enclosed wax ‘active work zones’ in the chalet or separate building/tents to handle wax tables for 24 teams to wax simultaneously.
<input type="checkbox"/>	<input type="checkbox"/>	Wax areas must be well ventilated and have 200 amp plus service to handle multiple irons, hot air guns and drills with outlets for each wax table as specified above
<input type="checkbox"/>	<input type="checkbox"/>	Insulated and/or heated timing shack at finish to accommodate timing volunteers
<input type="checkbox"/>	<input type="checkbox"/>	Timing hut needs to have electricity or an alternative back up source of energy to run large display clocks, computers and electric beam



Officials

Host	Backup	
<input type="checkbox"/>	<input type="checkbox"/>	Level 2 Cross Country Canada Officials to support a race in the positions of Chiefs of Competition, Stadium, Course and Timekeeping.
<input type="checkbox"/>	<input type="checkbox"/>	Training of Level 1 and 2 officials for the remainder of the needed positions planned for the fall before the event (at the latest).
<input type="checkbox"/>	<input type="checkbox"/>	Be prepared to pay all reasonable expenses for accommodation and travel for the appointed Technical Delegate.
<input type="checkbox"/>	<input type="checkbox"/>	The host club must be fully compliant with CCC liability insurance requirements.

Courses

Host	Backup	
<input type="checkbox"/>	<input type="checkbox"/>	Safe and technical as stated by one third up-hills with a climb between 9% and 18% with some short climbs steeper than 18%, one third undulating utilizing all terrain features and one third downhill demanding a versatile downhill technique.
<input type="checkbox"/>	<input type="checkbox"/>	A course profile and map for potential race course must be included with the application.
<input type="checkbox"/>	<input type="checkbox"/>	Grooming with power tilling is mandatory, with mechanical snow moving.
<input type="checkbox"/>	<input type="checkbox"/>	Grooming for classical technique for interval start competitions, a single track is to be set along the ideal skiing line of the course.
<input type="checkbox"/>	<input type="checkbox"/>	Grooming for classical technique for mass start competitions, a minimum of 4 tracks must be set for the first 500m and the remainder of the course may be double tracked where appropriate.
<input type="checkbox"/>	<input type="checkbox"/>	Grooming for free technique competitions must be at least 6 metres wide on uphills.
<input type="checkbox"/>	<input type="checkbox"/>	The Stadium and Courses must comply with ICR 321.2, 322.2.1 and 325.2.1.
<input type="checkbox"/>	<input type="checkbox"/>	Grooming on downhill sections with tracks: the tracks should follow the ideal line of the course
<input type="checkbox"/>	<input type="checkbox"/>	Course signage clearly indicating course junctions, km markers every 1km indicating distance skied..
<input type="checkbox"/>	<input type="checkbox"/>	Race distances up to 15 kilometres must have one feed station at the start/finish area. Courses for distances greater than 30 kilometres are required to have athlete feed access a minimum of 3 times.

Communication

Host	Backup	
<input type="checkbox"/>	<input type="checkbox"/>	VHF or UHF frequency radios
<input type="checkbox"/>	<input type="checkbox"/>	12 radios, with chargers for overnight between event days.

Race Management

Host	Backup	
<input type="checkbox"/>	<input type="checkbox"/>	Laptop or Desktop computers (3) running Windows.
<input type="checkbox"/>	<input type="checkbox"/>	A laser printer(2)
<input type="checkbox"/>	<input type="checkbox"/>	A photocopier.
<input type="checkbox"/>	<input type="checkbox"/>	Software – use of Zone 4 for all aspects of timing, scoring and race management is mandatory.

Timekeeping & Results



Host	Backup	
<input type="checkbox"/>	<input type="checkbox"/>	Electronic start gate, photo beam, and finish line camera with plunger for splits and finish compatible with Zone 4.
<input type="checkbox"/>	<input type="checkbox"/>	Start and/or finish display clocks.
<input type="checkbox"/>	<input type="checkbox"/>	Full set of results for all age categories including university, combined and parent categories

Community

<input type="checkbox"/>	<input type="checkbox"/>	Hotels and/or Motels and/or Inns to accommodate 300+ people visiting the community.
<input type="checkbox"/>	<input type="checkbox"/>	Affordable restaurants in the community
<input type="checkbox"/>	<input type="checkbox"/>	Full medical facilities within short driving distance or alternative solution



APPENDIX D HOST SITE FACT SHEET FOR TECHNICAL DELEGATE

Course Statistics	
Race format: <input type="text"/>	Length: <input type="text"/> TC: <input type="text"/> MC: <input type="text"/> Min Width on uphill: <input type="text"/>
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Grooming	Power tilling machine: <input type="text"/>
	Tracksetting Machine: <input type="text"/>
	Renovating Machine: <input type="text"/>
Stadium Dimensions	Length: <input type="text"/> Width: <input type="text"/> Finish Lane width: <input type="text"/>
Wax areas – indoor	Dimensions: <input type="text"/> AC Outlets: <input type="text"/>
Wax Area – outdoor	AC Outlets: <input type="text"/>
Team Shelter	Dimensions: (square metres) <input type="text"/>
Change rooms	Dimensions:(square metres) <input type="text"/>
Toilets	Number: <input type="text"/>
Parking capacity	Dimensions: <input type="text"/>
ParaNordic Accessibility	Facilities: <input type="text"/>
Team Captains Meeting	Room Dimensions: <input type="text"/> Seats: <input type="text"/>
	Projector: <input type="text"/> Screen: <input type="text"/>
Officials	Chief of Competition: <input type="text"/>
	Chief of Stadium: <input type="text"/>
	Chief of Course: <input type="text"/>
	Chief of Timekeeping/scoring: <input type="text"/>
	Other certified officials (number): <input type="text"/>
Radios (min 2 channels)	Number: <input type="text"/>
Timing and Scoring Inventory	PC's: <input type="text"/> Printers: <input type="text"/>
	Electronic Timers: <input type="text"/> Hand Timers: <input type="text"/>
	Start Gate: <input type="text"/> Finish Beam: <input type="text"/>
	Photofinish: <input type="text"/> Finish Video: <input type="text"/>