

Present: Liz Inkila, Steve Howard, Jen Tomlinson, Patricia MacDonell, Patti Kitler, Richard Lemoine, Don Nixon, Al White, Kelly Sinclair, John Labine, Peter White

Regrets: Thom Lyon

Item	Description	Discussion	Motion/Action	Responsibility
1	Review and Approval of Agenda	Agenda approved	Moved Katja Seconded by Jen Tomlinson Motion Passed	
2	Review of minutes of February 1, 2016	Minutes of February 1, 2016 approved	Moved by Al White Seconded by Patricia MacDonell Motion Passed	
3	Business arising	<ul style="list-style-type: none"> Liz provided a summary report of NDC Thunder Bay to benefit athlete selection to the Ski Tour Canada Director & Officer insurance purchased 		
4	Chair's Report Steve Howard	<ul style="list-style-type: none"> DCC call Wednesday, February 24. Pierre Lafontaine and Jamie Coatsworth were both in attendance. Topics included: <ul style="list-style-type: none"> Ski Day on Parliament Hill on February 24 National Ski Team will attend Nationals Presentation at Nationals trying to raise the profile of universities and colleges Value added proposition for Divisions to share with clubs is being developed at CCC CCC's Own The Podium presentations April 12 (PN) & 15 (Able bodied) AGM mid-June in Canmore Divisional Ski Team discussion and a comparison table is being created. 		

		Directors & Officers Insurance <ul style="list-style-type: none"> Quote was procured Canadian Snowsports Association which would include CCC, Divisions, and up to 200 clubs covered. This coverage was deemed inadequate. All Divisions are in agreement that CCC has misrepresented the coverage for which clubs were paying. CCBC has contacted CCO for details. 		
5	Financial Report Richard Lemoine	<ul style="list-style-type: none"> Our net cash position (including term deposits) is approximately \$350,000 We continue to work through the SPF funding which is complicated due to combined trips with NDC. Silver Star and other trips are over budget but the scope of these trips was expanded as a result of the SPF funding. Financial support for senior athletes will be over budget with athletes qualifying for European trips and Ski Tour Canada. Reporting available from the new Zone4 membership system does not identify membership income versus coaching course income. The matter is being addressed. Skills development programmes are behind budget. 		
6	Administrator's Report Liz Inkila	<ul style="list-style-type: none"> Final Ocup held in Temiskaming this weekend – OST/OTS, Leader Bib, and ON Cup Series team points calculations are underway and will be posted on the website. Strategic planning work continues. Latest version of the document was circulated to SPC, and those who attended Highlands. Deadline for submission of work plans is March 15 Communications with clubs regarding Zone4 club registration launch continues to be a significant focus. We currently have 70 clubs that have signed the online waiver, with approximately 11000 members. I continue to work directly with clubs that require assistance. Provincial/Territorial Executive Directors Committee 		

		<p>(PTEDC) on which I represent CCO met in February. The National Membership System Working Group representatives were identified for further work – I, MB and AB volunteered to sit on the committee. Other discussion topics included:</p> <ul style="list-style-type: none"> ○ Future SDP fees – currently CCC charges CCO \$7 as a ‘program’ fee. CCO currently charges \$15 as a program fee. The cost of SDP toque produced by SAUCE Headwear; a US based manufacturer is likely to increase. General consensus was that the SAUCE toque is a great quality ‘gift’ with the yearly design contest and should continue. ○ Ski Tour Canada • NDC Assistant Coach Hiring Committee <ul style="list-style-type: none"> ○ 6 applications received and 3 candidates shortlisted for interviews. Offer has been extended to one candidate. Announcement to follow once final details are determined • Continue to work with NDC Thunder Bay to finalize SPF financials • Coordinating Ontario University CCUNC eligibility form submission for Nationals 2016 		
7	High Performance Jen Tomlinson	<p>HPC Committee</p> <ul style="list-style-type: none"> • University representative Colin Rhodes is being replaced by Meg Sinclair • SOD representative Marilyn Suke is being replaced by Ron Howden • Many thanks for Marilyn and Colin for their contributions <p>Planning</p> <ul style="list-style-type: none"> • Developing a work plan based on output of strategic planning discussions – primary focus is activities around improving the performance of athletes along the IPB. Looking at a number of initiatives which include: <ul style="list-style-type: none"> ○ OCup race formats to increase the level of 	ACTION: Patricia MacDonell will work with Liz to source an appropriate thank you	

		<p>competition</p> <ul style="list-style-type: none"> ○ Increase number of cross district/province training opportunities ○ Attracting and retaining athletes <p>Administration</p> <ul style="list-style-type: none"> • Provided support for NDC TBay to improve likelihood of having athletes on Ski Tour Canada • Supported additional wax technician/tester for MSA NorAm and Easterns; coach for Easterns; coach and wax tech for travel to Westerns; and additional support for the Ski Tour Canada. 6 NDC TBay athletes are on the tour • Subcommittees: <ul style="list-style-type: none"> ○ Awards and Recognition –Awards proposal is award top club (small and large), District and University \$500 each. ○ University Skiing – Looking at improving the visibility of university skiing, updating the webpage, providing information on the schools and changing the Bursary award ○ Will need to establish two more subcommittees – one for OCup Review and one for selection criteria – both Q4G and Ontario Teams • Two proposals for early on snow support – one is to support the facilities to encourage them to invest in equipment and make snow. The other is to encourage the athletes to travel to facilities which make snow – given the mix of clubs we will likely need to consider a combination of models. We should be planning to allocate about \$10K for this purpose for next year's budget. • CCC is creating a HP advisory group comprised of Division HP Leaders with the purpose to align thinking, understand and share expectations across the group. <p>OST / OTS Programming</p> <ul style="list-style-type: none"> • Initial outline for the OST/OTS programming for this 		
--	--	--	--	--

		<p>coming summer and fall has been developed</p> <ul style="list-style-type: none"> ○ European trip to the ski tunnel (alternate years to glacier and tunnel) ○ OTS fall camp to be a dryland camp and encourage on snow camps by clubs/districts • Will not be finalized until the new assistant coach for NDC Thunder Bay is hired. • Job opportunity for contract coach (s) will be posted soon <p>OCups</p> <ul style="list-style-type: none"> • Overall attendance was low with the exception of Easterns • OCup #3 had very low attendance of athletes over that age of 18 for numerous reasons • Feedback has been very positive with some obvious lessons learned • Trails and facilities were considered excellent and challenging <p>Looking Forward...</p> <ul style="list-style-type: none"> • Finalize initial work plan to support the strategic plan and outline budget needs for 2016/17 • Review of Q4G criteria, OST/OTS criteria and OCup planning • Offering a broad Junior B/G camp 		
8	Coaching Development Katja Mathys	<p>Midget Championships</p> <ul style="list-style-type: none"> • Very successful and fun event. 15 clubs attended • Kawartha was well organized, great group of volunteers • Perianne Jones and Joel Jacques attended to support the event • Having CCO rep present much appreciated <p>O Cup Temiskaming</p> <ul style="list-style-type: none"> • mentorship program: worked with Peter Wiltman, Georgian and Bryan Dubeau, GBN; • Radio Canada interview for CCO rep on Temiskaming's 		

		<p>trails and club</p> <ul style="list-style-type: none"> • Athletes (and coaches and parents) absolutely LOVED Kings Court sprint format • Best practices/info sharing discussion after a coaches meeting led by Ron Howden <p>Nationals</p> <ul style="list-style-type: none"> • Collected coach contact information (cell phone, accommodation) for communication • ‘orphaned’ athletes have found homes with other clubs • Schedule team meeting, university skier information session, FISU games 2017, Almaty information session <p>Ski Tour Coaching Development Opportunity</p> <ul style="list-style-type: none"> • Rene Sauve from Pembroke Nordic was one of four coaches selected for this experience and found it to be a very important learning experience. <p>Annual CCO Coaching Seminar</p> <ul style="list-style-type: none"> • Nakkertok will be hosting the event, date TBD (before Nationals). The focus will be on younger athletes 		
10	PN Patti Kitler	<ul style="list-style-type: none"> • Ontario ParaSport Championships were moved to Sudbury because of lack of snow and accommodations in SOD on the family weekend. Saturday race canceled but a mini camp was held with an official and guiding course going on while the athletes had indoor sessions on why to train, stretching and self-message. Sunday we held the races for 15 athletes. • OFSAA – only 3 PN athletes were able to get to OFSAA due to weather related road closures. PN Committee to lobby OFSAA to accept PN category as an official category not just a participation event. • Canadian Paralympic Committee ID testing camp: Linda Hamilton and I travelled to Toronto to represent CCC/CCO to recruit PN athletes. We identified 11 athletes for PN-6 are track and field athletes and not interested in doing 		

		<p>another sport. I am contacting the other 5 to invite them to attend the April 1 to 3 training camp in Duntroon.</p> <ul style="list-style-type: none"> • OC #3 there were 4 PN athletes racing. • Collin Cameron attended the IPC World Cup races in Germany, he made the IPC 80% in his first 15km; he also made IPC points in the distance race and sprint event. <p>Other:</p> <ul style="list-style-type: none"> • Ontario PN are not traveling to Whitehorse • Training camp at Duntroon the weekend of April 1 to 3/16 - dryland or on snow depending on conditions. A CC AWAD coaching workshop will also be offered. 		
11	Youth Report Kelly Sinclair	<ul style="list-style-type: none"> • Several clubs re-surfaced and placed orders (Blind River, Hearst, Marathon, and Red Lake). We had 3 clubs not order (Hardwood, Nordic Nomads, and Wasaga Nordic). Please see attached report on SDP numbers. • No major problems with materials ordering. And we only have a handful of toques and buffs left. • The Track Attack Video challenge went really well. Although there are some kinks to work out, people are keen for it next year. The videos are available for viewing here: https://projectcoy.wordpress.com/2016/02/21/midget-champs-is-around-the-corner/. • The timing of Midget Championships conflicted the last Biathlon O-Cup. Is there a way to work with Biathlon Ontario so we can try not to have any conflicts? 		
12	Official Al White	<ul style="list-style-type: none"> • Temiskaming held a great event and the volunteers did a great job. Kings Court sprints were well received by athletes and coaches. There were some issues with the execution of the King Court heats and will provide lessons learned for future events 		
13	District Reports	<p><u>SOD</u></p> <ul style="list-style-type: none"> • Weather issue with warm temperatures - late start to the season, and low snow. Paraffin series has continued with 		

		<p>some cancellations.</p> <ul style="list-style-type: none"> Hardwood Ski & Bike 'ski in the playground' was very successful. <p><u>LSSD</u></p> <ul style="list-style-type: none"> Sleeping Giant Loppet with 700+ skiers Finalizing club/member registration in LSSD Early on snow opportunities are being explored including burying snow at Lappe and/or snowmaking as there is an adequate water supply at Lappe Kamview participated in Track Attack Video challenge <p><u>NOD</u></p> <ul style="list-style-type: none"> Temiskaming hosted a successful OCup Nipissing is supporting several athletes from across the District at Nationals. Various loppets being held across the region <p><u>NCD</u></p> <ul style="list-style-type: none"> NCD race series has gone well with good participation OUA Championships and Gatineau Loppet also held in the region. Sir John A MacDonald (SJAM) parkway is groomed for skate and classic from the War Museum to Westboro Beach – 16km both ways. The trail is a partnership between Westboro, National Capital Commission and Nakkertok. This has generated lots of social media coverage. NCD fees will be increased next year. Continued discussion regarding snow making 		
14	New Business	<ul style="list-style-type: none"> CCO AGM travel subsidy available to Districts members to attend. In 2011, the following was provided: <ul style="list-style-type: none"> NCD, NOD, & SOD \$1000 each LSSD \$500 	<p>Motion: District subsidy to continue as in 2011 Moved by Don Nixon Seconded by Jen Tomlinson Motion passed</p>	

		<ul style="list-style-type: none">PN athlete has threatened to lodge an age discrimination human rights complaint based on the Ontario Para Winter Games age limit of 35. This is based on the CWG age limit. There is some exposure due to the timing of the complaint.	ACTION: Patti to contact ParaSport ON for guidance/suggestions	
15	Date of Next Meeting & Adjournment	Next meeting is Monday April 4 at 8pm	Motion to adjourn meeting Moved by Al White Seconded by Jen Tomlinson	