

Present: Liz Inkila, Steve Howard, Jen Tomlinson, Katja Mathys, Patricia MacDonell, John Labine, Patti Kitler, Richard Lemoine, Don Nixon, Peter White

Regrets: Kelly Sinclair, Thom Lyon, Al White

Item	Description	Discussion	Motion/Action	Responsibility
1	Review and Approval of Agenda	Agenda approved	Moved Patricia MacDonell Seconded by Katja Mathys Motion Passed	
2	Review of minutes of December 7, 2015	Minutes of December 7, 2015 approved	Moved by Don Nixon Seconded by Patti Kitler Motion Passed	
3	Business arising	<ul style="list-style-type: none"> Steve to continue follow-up with Keith Tribe regarding CCO representative on the NDC-Thunder Bay Board New initiative for financial support of ON clubs holding early-season on-snow camps - continue to bring forward 		Steve HPC
4	Chair's Report Steve Howard	<ul style="list-style-type: none"> Division Chairs Council meeting held and the Zone4 membership registration system was the main focus 		
5	Financial Report Richard Lemoine	<ul style="list-style-type: none"> Finances are proceeding as planned. 		
6	Administrator's Report Liz Inkila	<ul style="list-style-type: none"> Sport Priority funding (SPF) program has been launched for 2016/2017 along with Ontario Recreation and Sport Communities Funding (ORSCF). Applications are due January 21. Suggestions include an excellence application which would be continuation and enhanced version of the current SPF grant; or a capacity application which would focus on a human resources review and further develop our strategic plan. The ORSCF application criteria requires a financial audit for organizations with revenues over \$250K. At present, CCO completes a financial review. 		

		<ul style="list-style-type: none"> • Canmore and Silver Star on snow training camp completed. A final accounting of the trips should be completed by the end of the week. • Surveys sent to Ontario Talent Squad and Ontario Ski Team members to gain athlete's feedback on the current program • Communications with clubs regarding Zone4 club registration launch continues to be a significant focus. Individual 'share my screen' info sessions are being conducted on an as needed basis. We currently have 50 clubs that have signed the online waiver, with approximately 6000 members. National Membership System Working Group has not met again. Pierre Lafontaine developed a Terms of Reference for the Working Group, and I have provided some feedback. Herring Belles of SOD has indicated that they will not be registering with CCO. • Strategic planning work continues. Latest version of the strategic plan and operational plan was circulated to SPC, Board and those who attended Highlands. Next meeting of group will take place after Easterns. 		
7	High Performance Jen Tomlinson	Administration <ul style="list-style-type: none"> • HP Program summary document and International race criteria documents posted on the CCO website – Districts should remind their coaches to visit the site to see the documents • OCup #3 schedule of events revised to accommodate volunteer requirements OST / OTS On Snow Trip Athlete Feedback		

		<p>Overall athlete feedback is very positive for all camps</p> <ul style="list-style-type: none"> • The exposure to the NDC athletes very well received at all levels by parents and athletes alike • The training experiences excellent and the opportunity to be with other athletes • Athletes have enjoyed the coaching they have received - and the independence given • Items to work on – we missed having Victor’s vision and leadership at Canmore to coordinate athlete support and integration, communications between coaches to ensure advice is consistent and hand-offs managed • We will be having a review meeting in the coming days to review what worked, what could be improved and what to do in the future <p>Teams and Awards</p> <ul style="list-style-type: none"> • HPC met and discussed support for Ontario athletes at the Ski Tour Canada. Below is the proposal: <ul style="list-style-type: none"> ○ Eligibility: ON licenced athletes, not on the NST selected by CCC for the Ski Tour Canada ○ CCO to provide \$500 plus a further \$250 bonus for each top 30 placing per event <p>University Skiing</p> <ul style="list-style-type: none"> • Will have a “booth” at Easterns to provide information on university skiing programs in Ontario. Colin Rhodes to lead the effort, working with Nic Clifford, CCO will support the creation of handouts <p>International Trip Support</p> <ul style="list-style-type: none"> • So far two Ontario athletes to receive support for international trips – Michael Somppi and Andy Shields <p>Looking Forward</p> <ul style="list-style-type: none"> • Review of Q4G criteria, OST/OTS criteria and OCup planning • Developing the outline plan for delivering the HP 	<p>Motion</p> <p>Support for Ontario athletes at the Tour of Canada. Eligibility: ON licenced athletes, not on the NST selected by CCC for the Tour. CCO to provide \$500 plus a further \$250 bonus for each top 30 placing per event</p> <p>Moved by Jen Tomlinson Seconded by Patti Kitler</p> <p>Motion passed</p>	
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		objectives within the strategic plan		
	CCC HP report	<ul style="list-style-type: none"> Are there supports that we can provide to assist ON athletes now to qualify for the Ski Tour Canada? Suggestions included wax technician, IST. 	ACTION: Call NDC to ask if support could be provided to assist athletes in qualifying for Ski Tour Canada	Liz
8	Coaching Development Katja Mathys	<ul style="list-style-type: none"> Coaching courses on snow component are now taking place Most TTT coaches are planning to continue with Comp Dev training First Learning Facilitator evaluation beginning tomorrow. 		
9	PN Patti Kitler	<ul style="list-style-type: none"> CCO Para-Nordic Committee has been successful with the CCC PWAD grant. CCO PN and other opportunities will need to match the grant. Ontario ParaSport Championships will take place Feb. 13-14/16. This will be a test event for the Ontario ParaSport Winter Games 2017. Ontario Para-Nordic Ski Team will not be traveling to Nationals in Whitehorse; we are working to host an on snow camp to motivate the athletes to train over the summer. Collin Cameron is a new PN athlete from Sudbury and is in Craftsbury, VT at the IPC USSA Nationals. He will be classified and race 3 or more races. 		
10	Youth Report Kelly Sinclair	<ul style="list-style-type: none"> Midget Championships commercial to promote the event https://www.youtube.com/watch?v=yDcnaZJ-8s4. Orders for Jackrabbit materials continue. Blog traffic is limited and I have sent out some emails trying to get some club contributions but I have no responses. So I will continue posting what I can, and keep emailing in the hopes a club will send something through. 		

		<ul style="list-style-type: none"> Promotion of the Track Attack video challenge up next. 		
11	Official Al White	<ul style="list-style-type: none"> Level 1 (14) and Level 2 (5) training at Kawartha Nordic in December. Level 2 scheduled for Highlands Jan 8-9 with 8 participants. Jim McCarthy will be TD for OU Championships 		
12	District Reports	<p><u>SOD</u></p> <ul style="list-style-type: none"> Highlands Nordic held Yuletide Blast on Sunday – first race of the SOD series Toronto Region & Conservation Authority has approached SOD to plan trails in South York. Princess Margaret Cancer Foundation fundraiser on February 21st. <p><u>LSSD</u></p> <ul style="list-style-type: none"> Ski Fit North program continues to look for funding sources. World Jr/U23 Trials preparation underway at Lappe Nordic <p><u>NOD</u></p> <ul style="list-style-type: none"> Snow over the holiday break allowed some clubs to finally open Many clubs are starting their jack rabbit programs with some hosting sprint trails Check local clubs for events <p><u>NCD</u></p> <ul style="list-style-type: none"> NCD race series will begin with arrival of snow Kanata Nordic's Wesley Clover trails now open and in the west end of Ottawa 		
13	New Business	<p>NDC Thunder Bay</p> <ul style="list-style-type: none"> NDC Thunder Bay has approached CCO to be a part of the hiring committee for the Assistant Coach. Liz has volunteered to sit on committee – some concerns about the time commitment. <p><u>Fluoro Waxes</u></p>	ACTION: Contact Eric to determine time commitment and determine if appropriate	Liz

		Social media chatter regarding a Scientific American article on the health effects of the application HF waxes. Education is needed to ensure wax technicians/coaches are aware of health effects. Steve has reached out to CCC to discuss.		
14	Date of Next Meeting & Adjournment	Next meeting is Monday February 1 at 8pm	Motion to adjourn meeting Moved by Jen Tomlinson Seconded by Patricia MacDonell	