

Present: Liz Inkila, Steve Howard, Jen Tomlinson, Patricia MacDonell, John Labine, Patti Kitler, Richard Lemoine, Don Nixon, Al White, Kelly Sinclair, Thom Lyon

Regrets: Katja Mathys, Peter White

Item	Description	Discussion	Motion/Action	Responsibility
1	Review and Approval of Agenda	Agenda approved	Moved Thom Lyon Seconded by Jen Tomlinson Motion Passed	
2	Review of minutes of January 4, 2016	Minutes of January 4, 2016 approved	Moved by Richard Lemoine Seconded by Don Nixon Motion Passed	
3	Business arising	<ul style="list-style-type: none"> NDC Thunder Bay (Timo) was asked what the team would need to help athletes be selected to the Canadian quota at the Ski Tour Canada. They requested additional wax support at Easterns and MSA NorAm and a ski erg to help prepare. This was approved and has been provided. Liz will sit on the NDC Assistant coach hiring committee 	ACTION: Liz to provide a summary of support provided to NDC Thunder Bay to benefit athlete selection to the Ski Tour Canada	Liz
4	Chair's Report Steve Howard	<ul style="list-style-type: none"> CCC Board of Directors is reviewing existing committees with the intent to establish committees that are both powerful and accountable. A consultant has been hired to review current structure and advise on changes. Some existing committees will be transitioned to existing CCC staff in order to enable the Board of Director to focus more on governance. Potential 'new' committees include a Junior Development Committee, a Provincial/Territorial Executive Directors Committee and an online/Membership Committee. 2016 CCC AGM has been scheduled for 16 – 19 June in Canmore, AB. 		

		<ul style="list-style-type: none"> • Pierre has been actively pursuing collaboration with Colleges and Universities in conjunction with the Education Committee. He has been in contact with some U.S. schools (Dartmouth, U Vermont, University of Utah) as well as with CIS. Intent is for a presentation at the 2016 Ski Nationals on academic opportunities for skiers. • SkiFitNorth (AB) renewed and recently kicked off with ATCO as the new capital sponsor. Trademark for SkiFitNorth is owned by CCC. Pierre has a meeting with the Federal Minister of Aboriginal Affairs & Northern Development Canada on 26 February to discuss the program. It was noted that other provinces also have similar programs. • Ski Tour Canada – 21 nations have confirmed attendance with a possible 22nd to be confirmed; 100+ athletes attending. Plans are in the works for a 6-day ‘ski festival’ surrounding the event. There will be a ski event on Parliament Hill with PM Trudeau, MPs and the Governor General invited. FIS CEO will be attending the Ski Tour final in Canmore. The organizers are still looking for funding support, although small amounts are still trickling in. • Pierre has adopted the catch line “Embrace Winter” and has contacted CBC Sports and the Weather Network to get them to start using it. • Pierre has met with his counterpart(s) at USSA. He is hoping to set up shared camps, seminars, etc., with them – North/South age group and coaching crossover. <p>Membership Registration System</p> <ul style="list-style-type: none"> • Pierre/Jamie agreed that the system, as it is for now, is “far from perfect”. CCC staff are trying to work their way through the issues. Many clubs nationwide are not willing to work with it or want changes made. 		
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		<p>CCC Liability Insurance</p> <ul style="list-style-type: none"> Jamie presented information about the existing insurance coverage provided by CCC and procured via the Canadian Snowsports Association. The information on the CCC web site is out of date, inaccurate and has been removed. In particular, there is some concern about the Directors and Officers coverage. 	<p>ACTION: Steve to contact Jamie to advise of Ontario’s decision</p> <p>ACTION: Richard to contact Insurance broker for quote</p> <p>MOTION: CCO purchase Directors & Officers liability insurance for the CCO Board of Directors, subcommittees, District Boards of Directors, and members clubs</p> <p>Moved by Richard Lemoine Seconded by Patti Kitler</p>	
<p>5</p>	<p>Financial Report Richard Lemoine</p>	<ul style="list-style-type: none"> Finances are proceeding as planned. 		
<p>6</p>	<p>Administrator’s Report Liz Inkila</p>	<ul style="list-style-type: none"> Sport Priority funding (SPF) application was submitted January 21. Excellence application was based on a continuation of our alignment partnership with NDC Thunder Bay Ontario Cup #1/World Junior/U23 Trials held in Thunder Bay. Low attendance for ON Cup and reduced attendance for NorAm categories as well. Subcommittee struck at HPC level to discuss issue. LOC is anticipating a loss. Strategic planning work continues. Latest version of the document was circulated to SPC, and those who attended Highlands. Next meeting of group will take place during the evening of Feb 7 in Ottawa after Easterns. <p><u>Zone 4 Club Registration</u></p> <ul style="list-style-type: none"> Communications with clubs regarding Zone4 club registration launch continues to be a significant focus. 		

		<p>Individual ‘share my screen’ info sessions continue on an as-needed basis. We currently have 64 clubs that have signed the online waiver, with approximately 9,350 members. Liz is directly contacting each club that has not registered yet to facilitate the process.</p> <ul style="list-style-type: none"> • Significant issue keeps coming to the forefront – Date of Birth as a mandatory field. Of lesser concern is an email address as a mandatory field as well. • National Membership System Working Group has not met again. Pierre Lafontaine developed a Terms of Reference for the Working Group, and this has been forwarded on to Division Administrators and Executive Directors. • Longlac and Geraldton in LSSD will not be joining CCO this season citing lateness of snow and lack of volunteers/interest as the main reason. • Next hurdle will be getting clubs to upload/update individual members’ data. 		
<p>7</p>	<p>High Performance Jen Tomlinson</p>	<p>Administration</p> <ul style="list-style-type: none"> • OCup points list posted • Established a couple of new subcommittees to work through some opportunities to assist in executing the HP strategy <ul style="list-style-type: none"> ○ Awards and Recognition – we have awards and support for individuals, however we no longer have the OCup club award, nor do we recognize top University programs, we could also consider recognizing the Districts and their development ○ University Skiing – how we support and develop university skiing programs in Ontario as well as promote the development and growth of these programs <p>OST/OTS Programming</p> <ul style="list-style-type: none"> • Completed review meeting regarding the OST/OTS Summer/fall/winter program 		

		<ul style="list-style-type: none">• Identified opportunities for improvement and changes• Victor and Liz are in the process of developing a proposal for the coming year incorporating lessons learned from last year <p>Teams and Awards</p> <ul style="list-style-type: none">• Ontario well-represented on recent international trip selections<ul style="list-style-type: none">○ 5 selected to World U23○ 3 Selected to World Juniors○ 4 selected to Junior B Tour• We have received positive feedback from athletes and parents for publishing and announcing our support for international trip selections <p>District HP Role</p> <ul style="list-style-type: none">• Would like to define the role Districts have in developing and delivering the HP program for Ontario<ol style="list-style-type: none">1. Offer a local race series focused on Midgets and PeeWees2. Offer District Midget and Juvenile training days and camps to bring together skiers from all clubs so they get a chance to meet the broader ski community <p>Looking Forward...</p> <ul style="list-style-type: none">• Finalize proposal for supporting early on-snow training opportunities• Review of Q4G carding criteria, OST/OTS criteria for 16/17 and OCup planning• Figuring out how to coordinate camps and activities with CCC• Offering a broad Junior B/G camp <p>Ontario Cup Series team is being sponsored by Rex and XC Timo Sport. The team of 40 will receive a toque and drink belt.</p>		
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8	CCC HP report	<ul style="list-style-type: none"> Are there supports that we can provide to assist ON athletes now to qualify for the Ski Tour Canada? Suggestions included wax technician, IST. 	ACTION: Call NDC to ask if support could be provided to assist athletes in qualifying for Ski Tour Canada	Liz															
9	Coaching Development Katja Mathys	<p>Upcoming NCCP Workshops:</p> <table border="0"> <tr> <td>ICC/CC</td> <td>Haliburton</td> <td>Feb 5 - 7</td> </tr> <tr> <td>ICC/CC</td> <td>Thunder Bay</td> <td>Feb 19 - 23</td> </tr> <tr> <td>ICC</td> <td>Pembroke</td> <td>Feb 28</td> </tr> <tr> <td>T2T On Snow</td> <td>Ottawa</td> <td>Feb 27/28</td> </tr> <tr> <td>L2T On Snow</td> <td>Duntroon</td> <td>March 12/13</td> </tr> </table> <p>Comp Dev Dryland Ottawa End of May (7 coaches interested)</p> <p>Iroquois Falls, Renfrew County District School Board, Opeongo Hills have requested help with grant applications/starting SDP programs</p> <p>LF Training</p> <ul style="list-style-type: none"> LF Gord Salt evaluation completed and is the only certified LF in Ontario. Will continue to work on further evaluations this season. Working with CCC and CAO to recognize Mike Vieira as a Master Learning Facilitator. Planning on LF training in Ottawa in the spring or fall. <p>CCC HP Coaching Seminar, Canmore, May 6 - 8, 2016</p> <ul style="list-style-type: none"> Considering funding Ontario coaches travelling to Canmore. Early Bird rate ends March 19, Last day of registration April 30 Will continue to communicate with potential ON coaches <p>Annual CCO Coaching Seminar</p>	ICC/CC	Haliburton	Feb 5 - 7	ICC/CC	Thunder Bay	Feb 19 - 23	ICC	Pembroke	Feb 28	T2T On Snow	Ottawa	Feb 27/28	L2T On Snow	Duntroon	March 12/13		
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		<ul style="list-style-type: none"> Received applications from Big Thunder, Hardwood and Nakkertok. Liz Inkila, Jen Tomlinson and Katja will review applications within the week. 		
<p>10</p>	<p>PN Patti Kitler</p>	<p><u>Ontario PN Report Jan. 31/16</u></p> <ul style="list-style-type: none"> working with High School Coaches and Clubs to increase PN programing at the developmental level Working with a local Sudbury manufacturer to create blueprints for sit ski design. Also trying to source manufacturers who will give reasonable prices for equipment Working with CCC to recommend a specific sit ski binding attachment so all chairs have same attachment to skis <p><u>2016 Ontario ParaSport Championships</u></p> <ul style="list-style-type: none"> Ontario ParaSport offered to host a cross country championships as a test event for the 2017 ON Parasport Games. The event is to be held in Paris, ON in mid-February. The area does not have reliable snow and Sudbury will be the backup site <p><u>Ontario Para-Nordic Camp:</u></p> <ul style="list-style-type: none"> Canadian Paralympic Committee is hosting a recruitment day in Toronto Feb. 26/16 The event takes athletes through fundamental skills, strength testing, endurance testing. Sports can invite athletes who match their sport requirement to a sport-specific training camp(s) OPN will be at this event along with someone from CCC Athletes with potential to be cross-country skiers will be invited to a training camp, either on-snow or dryland, in late March or first week of April. All Ontario para-nordic athletes will be invited to this camp. 		

		<p><u>PN Club/High Schools Pilot recruitment opportunity:</u></p> <ul style="list-style-type: none"> We are connecting to more teachers in the secondary system encouraging them to get Para students to high school races <p><u>District development:</u></p> <ul style="list-style-type: none"> NOD – Laurentian Nordic took a group of PN athletes to Soo Finnish Hiawatha 60th anniversary, great experience for young PN to start racing. Laurentian Nordic has 9 PN ranging in age from 4 to 27. Temiskaming Nordic – 1, North Bay Nordic has a B1 who will be racing at OCup #3 SOD – Jerry King and Ken Norris working with high school teams to get Para students out skiing Georgian Nordic has paranordic jackrabbits coming out LSSD – PN program at Lappe is integrated with the Jackrabbit program. 		
11	Youth Report Kelly Sinclair	<ul style="list-style-type: none"> Orders for Track Attack and Jackrabbit materials continue to be received. Track Attack buffs are sold out and we are sourcing additional supplies. This could be an indication that Track Attack registration numbers are up. Track Attack video challenge ongoing and we have received 2 videos so far. The winner is determined by the most views. Kelly will liaise with Katja and LOC to coordinate. 		
12	Official Al White	<ul style="list-style-type: none"> Al White will be the Technical Delegate for the Ontario ParaSport Championships. OUA Championships, and OCup #3 are also assigned 		
13	District Reports	<p><u>SOD</u></p> <ul style="list-style-type: none"> SOD race series has kicked off with 3 races thus far No snow in Toronto affects numbers skiing in the north as confirmed by both Highlands and Hardwood. University training camp at Highlands <p><u>LSSD</u></p>		

		<ul style="list-style-type: none"> Executive hasn't met since 23 November Geraldton Nordic will not be joining LSSD/CCO this year citing snow and volunteer problems <p><u>NOD</u></p> <ul style="list-style-type: none"> As per written report. Multiple events being held throughout the region <p><u>NCD</u></p> <ul style="list-style-type: none"> NCD race series has continued with more events coming up in February Easterns is this weekend – some concerns with the weather Ottawa Winter Trail – National Capital Commission and local community group will be grooming a trail along the Ottawa River from the War Museum out towards Kanata 3 times this year as a pilot project. Improvements in relations with Nakkertok and Easterns OC NCD currently doesn't charge an additional membership levy. This will be an upcoming topic in the District. 		
14	New Business	CCO AGM date re-scheduled to May 13-15		
15	Date of Next Meeting & Adjournment	Next meeting is Monday March 7 at 8pm	<p>Motion to adjourn meeting Moved by Jen Tomlinson Seconded by Patricia MacDonell</p>	