

Present: Liz Inkila, Steve Howard, Jen Tomlinson, Patricia MacDonell, Patti Kitler, Richard Lemoine, Don Nixon, Kelly Sinclair, John Labine, Peter White, Katja Mathys, Thom Lyon

Regrets: Al White

Item	Description	Discussion	Motion/Action	Responsibility
1	Review and Approval of Agenda	Agenda approved with 2 additions	Moved John Labine Seconded by Patti Kitler Motion passed	
2	Review of minutes of March 7, 2016	Minutes of March 7, 2016 approved	Moved by Patricia MacDonell Seconded by Jen Tomlinson Motion passed	
3	Business arising	<ul style="list-style-type: none"> Liz, Patricia and Katja sourced out a piece of pottery as a thank you gift from Tim Smith of Gleeson Brook Pottery. ParaSport Executive Director has been on vacation and Patti will continue to follow up with him regarding the maximum age for the ParaSport Winter Games 	<p>Motion: We authorize Liz to procure mugs from Tim Smith as a thank you gift not to exceed \$25 per item.</p> <p>Moved by Patricia MacDonell Seconded by Jen Tomlinson</p> <p>Motion passed</p> <p>ACTION: Carry forward ParaSport Winter Games age limit</p>	
4	Chair's Report Steve Howard	<ul style="list-style-type: none"> Division Chairs Council meeting will take place on Wednesday, April 6. It is expected that D & O insurance will continue to be a topic as CCC has purchased D & O insurance Division aggregate was won by QC by a slim margin. ON was in the lead up until the last day. Ontario Team 		

		<p>meeting was well attended by athletes/coaches. ON Cup Series team gifts and financial awards for Ocup Bib points were presented. In addition, Jen Tomlinson and Steve Howard presented Ski Tour Canada financial support to NDC athletes.</p> <ul style="list-style-type: none"> • Great cooperation amongst ON teams for sharing of resources and wax information. • A blog post regarding coaching and coaching mentoring in Canada and Ontario was posted online and has been responded to by Steve. 		
5	<p>Financial Report Richard Lemoine</p>	<ul style="list-style-type: none"> • Sport Priority funding financials continue to be finalized • Programming costs will have to be monitored next year in the event we do not receive the SPF funding • Projected small budget surplus or deficit 		
6	<p>Administrator's Report Liz Inkila</p>	<ul style="list-style-type: none"> • Currently 73 clubs with approximately 12000 members have registered. I continue to work directly with clubs that require assistance. • Division financial reports for membership and coaching courses has been addressed • NDC Assistant Coach Tim Wintoniw hired • Ontario points for OST and OTS posted on website. 15 midget applications have been received and currently being reviewed. • Calendar planning continues and Ocup review committee will be meeting shortly to work on updates to the technical package. • Continue to work with NDC Thunder Bay to finalize SPF financials. With Ski Tour Canada, Nationals, and vacations, final details are not confirmed with NDC. • Coaching Association of Canada enhanced coaching grant report submitted and \$ has been received • MTCS announced another 1 year extension of the base funding application process. Status quo in terms of funding for 2016/2017. 		

		<ul style="list-style-type: none"> • Strategic planning work to continue. Latest version of the document was circulated to SPC, and those who attended Highlands. 3 work plans submitted and remaining two continue to be worked on. • AGM planning underway. Logistics mostly complete. District subsidy: <ul style="list-style-type: none"> • SOD, NCD, NOD up to \$1000 each • LSSD up to \$500 		
<p>7</p>	<p>High Performance Jen Tomlinson</p>	<p>Subcommittee updates:</p> <ul style="list-style-type: none"> • Awards and Recognition – little progress this month • University Skiing – Looking at improving the visibility of University skiing, updating the webpage, providing information on the schools • Established both the Q4G sub-committee, the OTS/OST selection committees and the OST/OTS criteria sub-committee <p>Early snow support discussion:</p> <ul style="list-style-type: none"> • Recommend we distribute the funds to the Districts for them to distribute to facilities or skiers depending on the right model for them. Funds to be allocated based on \$50 per licenced skier in the district must provide a report for how the \$ was used <p>OST / OTS Programming</p> <ul style="list-style-type: none"> • Initial selection lists for the Juvenile and Junior skiers have been published, J M/W will need to wait for next CPL publication • Have an initial outline for the OST/OTS programming for this coming summer and fall and will be reviewing with coaches <p>Looking Forward</p> <ul style="list-style-type: none"> • Outline budget needs for 2016/17 • Ontario Coaches seminar June 4/5 in Ottawa • Plan first set of dryland camps for the OTS/OST including hiring the contract coach (es) 		

		<ul style="list-style-type: none"> • Execute an OCup survey in the month of April <ul style="list-style-type: none"> ○ Race formats ○ Number of Ocups and duration ○ Potential for championship/different race formats/banquet? • Some discussion around District Fees and changing the ON Cup technical package to mandate a District fee at all ON Cups. 		
8	Coaching Development Katja Mathys	<ul style="list-style-type: none"> • Comp Development dryland workshop to be held in September in Ottawa. Patti asked if an PWAD component could be added. • The 4 coaches involved in the Coach Mentoring Program will be meeting to review the program and provide suggestions for next season. • 7 ON coaches registered for CCC HP workshop. • CCO Annual Coaching seminar June 4/5 at Nakkertok. 		
10	PN Patti Kitler	<ul style="list-style-type: none"> • ON PN did not attend Nationals due to distance • Training camp at Highlands held this weekend with 15 athletes attending. Coaching course held at the same time with 10 coaches attending. Some cross sport athletes are being recruited to the sport. • PN Committee will need to develop a training plan for athletes • Partnering with ON Blind Sport to develop program in Toronto with some equipment including ski ergs and roller skis 		
11	Youth Report Kelly Sinclair	<ul style="list-style-type: none"> • Extra buffs were received from Saskatchewan and an additional 50 toques were ordered. Recommendation that we review shipping cost to ensure our costs are covered and the cost of stickers raising the price of the stickers. • Unable to find other provincial SDP materials pricing. 	ACTION: Kelly to send Steve questions regarding materials pricing for DCC meeting.	Kelly
12	CCC HP	<ul style="list-style-type: none"> • CCC HP meeting will be held in April with training centre & 		

	Richard Lemoine	<p>NST selections taking place.</p> <ul style="list-style-type: none"> • Discussion regarding Nationals timing at the end of the season. Other countries host Nationals during the World Cup gap in January. Also discussed separate distance/sprint races and junior versus senior events • Team Hardwood has started an 'elite' squad for older junior and senior athletes. CCC HPC needs to recognize that there are club programs which are offering high performance programming. Selection criteria/team selection/carding criteria has to reflect the changing environment within our sport 		
13	Official Al White	<ul style="list-style-type: none"> • No report 		
13	District Reports	<p><u>SOD</u></p> <ul style="list-style-type: none"> • Very short season this year and will likely result in lower membership numbers <p><u>LSSD</u></p> <ul style="list-style-type: none"> • Several clubs tardy in registering. • LSSD AGM will be held in May • Good snow in Thunder Bay with 24 hour relay and the Run & Ski on the calendar <p><u>NOD</u></p> <ul style="list-style-type: none"> • Temiskaming Nordic hosted the third OCup of the year with good snow, great volunteers and outstanding skiing • Have requested to clubs to submit club reports and logo's • NOD surveyed the local clubs about creating a NOD loppet log book/certificate with stamps (or something) from each club to collect (ie like the world loppet series) and recognition for those athletes that complete the entire circuit. Awaiting feedback! <p><u>NCD</u></p> <ul style="list-style-type: none"> • NCD snow is limited • NCD banquet this past weekend. • AGM is April 25 and there are some board vacancies 		

		<ul style="list-style-type: none"> • Snowmaking – largely dependent on Nakkertok discussion 		
14	New Business	<ul style="list-style-type: none"> • CCO AGM – please send Steve or Liz potential agenda items • 2016/2017 District fees are required for any new club/team registrations opening. Please send Liz information as it becomes available. • CCO branding is required rather than focussing on the logo. Suggestion that Dave Nighbor’s proposal received last year is reasonable. Patricia offered to contact Dave to discuss 	ACTION: Patricia to contact Dave Nighbor to discuss proposal.	Patricia
15	Date of Next Meeting & Adjournment	Next meeting is Monday, May 2 at 8pm	Motion to adjourn meeting Moved by Patti Kitler Seconded by Thom Lyon	