



Meeting Minutes
Board of Directors
Date: February 15, 2017

Present: Liz Inkila, Patricia MacDonell, Richard Lemoine, Katja Mathys, Al White, Angus Carr, Steve Howard, John Labine, Thom Lyon, Kelly Sinclair, Jen Tomlinson

Regrets: Patti Kitler, Mary Waddell, Don Nixon

Item	Description	Discussion	Motion/Action	Responsibility
1	Review and Approval of Agenda	Agenda approved.	Moved Alan White Seconded by Patricia MacDonell Motion passed	
2	Review of minutes of January 16, 2017	Minutes of January 16, 2017 approved	Moved by Jen Tomlinson Seconded by Patricia MacDonell Motion passed	
3	Business arising	<ul style="list-style-type: none"> Board of Directors continue to think that a XCSO representative on NTDC's Board is important. Suggested that it is important that this person be also be on the XCSO Board. Volunteer of the year award researched by Patti and Patricia and have not had a chance to discuss. Carry forward of conflict of interest, harassment policies continue to be reviewed by Don, Steve and Angus. CCO Bylaw #1 continues to be reviewed. A few tweaks are required and will be presented to the Board via email. World Cup Finals in QC financial FIS pole length document posted Klister bib quote received AGM discussion took place Nominating committee needs one more 	<p>ACTION: Steve to discuss NTDC board member with Nominating committee</p> <p>ACTION: Carry forward volunteer award</p> <p>ACTION: Don Angus and Steve will review the present bylaw</p>	<p>Steve</p> <p>Patricia/Patti</p> <p>Don, Angus, Steve</p>
4	Chair's Report Steve Howard	<ul style="list-style-type: none"> Discussion on the CCC Division Chairs meeting regarding 		



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		<p>membership fees. Increasing membership fee to be discussed at CCC AGM. Suggestion that the membership fees cannot be increased at that time as some clubs open their registration May 1, 2017</p> <ul style="list-style-type: none"> • CCC coaching license is mandatory as of July 1, 2017 and is required to be covered by the CCC insurance policy. Communication is key to the success of this. Concerns that the coach license being mandatory for insurance is exposing our coaches to risk. Making this mandatory for the coaching license is taking a negative approach. Rather it would be better to use a positive approach. Policy change that the license is mandatory for insurance is the problem. • 1 U23 – 4 U20 athletes per gender at CWG 2019 	<p>ACTION: Communication of coach license to clubs in District</p> <p>ACTION: Formal letter of concern to CCC.</p>	<p>District Chairs</p> <p>Jen, Steve, Richard</p>
6	Administrator's Report Liz Inkila	<p>Clubs</p> <ul style="list-style-type: none"> • Communicating with clubs & Zone4 as needed. 71 clubs registered. Geraldton Nordic is LSSD is operational this year after one year of no grooming or organization. We are working with them to get them in the Zone4 online membership <p>High Performance</p> <ul style="list-style-type: none"> • Q4G final nominees will be posted soon. We didn't receive any appeals. • Meeting with CSIO on Monday, February 13. • Euro B Tour underway with the first group in Europe and racing this weekend. Two athletes will join them early next week • Ontario Winter Games next steps will be taking place over the next few weeks <p>MTCS updates</p> <ul style="list-style-type: none"> • Our Sport Recognition application was well received; 		

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		<p>however, a few minor items will need to be amended/submitted by March 31, 2017. Bylaws and accessibility policy currently under review by Don, Angus, and Steve.</p> <ul style="list-style-type: none"> • Latest information regarding base funding – now called amateur sport funding. Launch has been delayed. We will be given a 6 to 8 week window to complete. <p>Website/Branding</p> <ul style="list-style-type: none"> • Website launched. Great feedback. Final tweaks/training will be taking place. <p>CCC</p> <ul style="list-style-type: none"> • Provincial/Territories Exec Directors meetings continue • I will be sitting on the Zone4 membership registration committee which will becoming active in the next few weeks. • CCC AGM has been set for June 9/10 in Canmore <p>Para-Nordic</p> <ul style="list-style-type: none"> • Working with Patti on an application to the Canadian Paralympic Committee for \$15000 		
9	Coaching Development Katja Mathys	<p>FISU Games:</p> <ul style="list-style-type: none"> • 2 top 30 results for Shelby Dickey (\$500 support to Shelby) • North Bay/Nipissing proposal for coaching workshop 	ACTION: Liz and Katja to discuss date for coaching workshop	
7	High Performance Jen Tomlinson	<ul style="list-style-type: none"> • As per written report. • World Cup finals in QC and domestic group to receive \$500 • Coaches Timo Puiras and Camille Cheskey will be attending the World Cup Finals. Timo will be a part of the 	<p>Motion: \$500 support to ON athletes not on the World Cup Team Moved by Jen Tomlinson Seconded by John Labine</p>	

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		<p>National wax group. Timo has requested funding for .</p> <ul style="list-style-type: none"> • OFSAA, OCUP #4, Nationals, US Nationals • OST/OTS planning is underway. • District race series are well attended • Ski Day at Parliament Hill today with many MPs, Governor General, and Senators 	<p>Motion passed</p> <p>Motion that assuming Timo and Camille are going to the support the national group as a whole XCSO provide \$500 per to defer travel costs</p> <p>Moved by Jen Tomlinson Seconded by Thom Lyon Motion passed</p>	
5	Financial Report Richard Lemoine	<ul style="list-style-type: none"> • Financial report as per email • Tracking well on the budget side 		
6	CCC HP report	<ul style="list-style-type: none"> • 15 men/15 women at the QC . Criteria underway. • 		
8	Officials Al White	<ul style="list-style-type: none"> • Ocup #4 in Temiskaming • Level 3 course in Canmore has 2 registrants 		
10	PN Patti Kitler	As per written report		
11	Youth Report Kelly Sinclair	<ul style="list-style-type: none"> • 2 Track Attack videos have been received • Klister is spending 5 weeks in Ontario. Quote received and higher than anticipated. Mary Waddell has been asked to take measurements • Material orders are coming in. 	<p>ACTION: Mary to take bib measurements</p>	Mary
12	District Reports	<p><u>SOD</u></p> <ul style="list-style-type: none"> • OUAs in Midland • Midget Champs in March • Great snow in the region. <p><u>LSSD</u></p> <ul style="list-style-type: none"> • Angus Carr will be attending the Level 3 Officials Course 		



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		<ul style="list-style-type: none">Geraldton Nordic is re-joining <u>NOD</u>Clubs are promoting races and seems to increasing. Looking forward to joining the website and considering <u>NCD</u>Races continuingNationals 2019 bid underway		
13	New Business	<ul style="list-style-type: none">AGM weekend suggested is April 28-29. Ricahrd will be away May 5 and beyond. Jen is not available, Patricia and Thom may have a conflict.Nominating committeePolicy review continues. Don, Angus and Steve have been workin. Bylaw #1 review has been completed and weMidget Championships bid submission deadline	ACTION: Thom to discuss AGM with Liz	Thom/Liz
14	Date of Next Meeting & Adjournment	Next meeting is Tuesday, March 14 at 8pm		