



Meeting Minutes Board of Directors

Date: November 14, 2016

Present: Liz Inkila, Jen Tomlinson, Patricia MacDonell, Richard Lemoine, Katja Mathys, Al White, Angus Carr, Kelly Sinclair, Steve Howard, Patti Kitler, Mary Waddell, John Labine, Don Nixon, Thom Lyon

Regrets: n/a

[illegible]



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5	Financial Report Richard Lemoine	<ul style="list-style-type: none">• Planning for Silver Star and Foret continues and are tracking well• Refund for D & O insurance will be received		
6	Administrator's Report Liz Inkila	<p>Clubs</p> <ul style="list-style-type: none">• Communicating with clubs as needed. Several share my screen sessions completed with clubs as needed. <p>High Performance</p> <ul style="list-style-type: none">• Ongoing planning for the OST/OTS (see HP report)<ul style="list-style-type: none">○ OTS fall camp in Ottawa/Gatineau○ OST Foret & Silver Star camps• Formats/techniques assigned to the OCups and will be posted on the website• Q4G program launched officially• OHPSI – short-listed for new sport. Presentation and meeting on November 18• Ontario Winter Games application submitted today <p>MTCS updates</p> <ul style="list-style-type: none">• New Sport Consultant is Marie Dannauser Paralympian swimmer 4th and 5th in Sydney Games. She is currently reviewing the sport recognition application and noted some concerns regarding our governance model –District Chairs and that they are not elected. Feels that we are in good shape overall which isn't surprising. We discussed our financial review and the change to our fiscal year-end – told her that the move to March 31st should alleviate the additional work you go through to adjust our accounts.• Discussed next steps are with respect to base funding. They are rolling all the applications into one 'entry' point. It seems a bit ambitious but this is what the sport sector wants, rather than multiple application points. <p>Website/Branding</p> <ul style="list-style-type: none">• Continuing to work with Patricia and Dave on website and		



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		<p>branding</p> <ul style="list-style-type: none"> ○ Social media (facebook and twitter) have been updated with new logo ○ 2 banners have been designed ○ Emails are moved over for Katja and me with new emails for Steve and Victor. Old emails are still operational <ul style="list-style-type: none"> ▪ admin@xcskiontario.ca ▪ cd@xcskiontario.ca ▪ chair@xcskiontario.ca ▪ coach@xcskiontario.ca ○ Met with Dave last week to discuss website architecture and transition. Will be developing a timeline for launch of the new website. Target date will be mid-December 		
7	High Performance Jen Tomlinson	<p>As per written report.</p> <p>CCC hosted a meeting with all Division HP Reps to facilitate more coordination across the country and opportunities to work together. Targeting to do some roller skiing championships aligned with training camps held in the west and east. Club national ranking is being discussed. There is no consensus but lots of good discussion</p>		
8	Officials Al White	<ul style="list-style-type: none"> • Al attended the TD webinar update • Pole length measurement discussion continues at the CCC Events Committee. It won't affect OCups but athletes will likely see this at Easterns. Measuring devices will be available at FIS races. This is a FIS regulation which will not be implemented at the younger age groups. 	ACTION: Al will be putting together a clarification document regarding measurement of classic pole length for the Board to review	
9	Coaching Development Katja Mathys	<ul style="list-style-type: none"> • Currently focused on workshops with over 30 workshops currently planned. 4 LTT dryland workshops taking place • Learning Facilitator evaluations are taking place. Trying to facilitate evaluations in an efficient manner. 4 Master Learning Facilitators in the province 		
10	PN Patti Kitler	<ul style="list-style-type: none"> • Patti is receiving inquiries for sit skis. PN committee is trying to direct them to facilities with sit skis and 		

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		<p>programs.</p> <ul style="list-style-type: none"> Many athletes in Toronto area without a club. Patti and Ken Norris are suggested a PN Ontario club – Ontario Renegades. 		
11	Youth Report Kelly Sinclair	<ul style="list-style-type: none"> Sample packages have been sent to clubs included hat, buffs, info poster regarding booking Klister, Track Attack video challenge with a Canadian twist, poster to promote Midget Champs. 2 clubs have already inquired about having Klister attend their event. A parent suggested a Jackrabbit app and Eva at CCC said something is in the works. Attending CCC Youth Committee meeting on Wednesday 		
12	District Reports	<p><u>SOD</u></p> <ul style="list-style-type: none"> AGM held a couple of weekends ago – said goodbye to Marilyn Suke and Gord Kerr. Rick Dickey has joined the Board <p><u>LSSD</u></p> <ul style="list-style-type: none"> 2018 Nationals in Thunder Bay <p><u>NOD</u></p> <ul style="list-style-type: none"> Communications trying to promote Track Attack OFSAA Nordic to be held in Timmins and have applied to CCC for Klister to attend. <p><u>NCD</u></p> <ul style="list-style-type: none"> Testing of Nakkertok's new snow guns to take place this week. Series of clubs discussing the overall encouragement of skiing in the Ottawa area Group of clubs investigating the hosting of Nationals in 2019. With the east/west regional rotation, it was suggested 2020 Nationals would be a more suitable nationals to host. 		
13	New Business	<ul style="list-style-type: none"> Framework for website is in development and we will be 		



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		<p>working to migrate the old site to the new site</p> <ul style="list-style-type: none"> Need to determine how the Districts will be reflected on the website. <p>Q4G criteria documents were circulated and approved via email. Formal approval is required</p> <p>2018 Nationals to be held in Thunder Bay. Game ON event hosting funding is available from the MTCS.</p> <p>2019 Nationals – East/West rotation will likely be maintained. Likely a western host in 2019.</p> <p>Volunteer of the Year Award was identified as a part of our operational plan.</p> <p>Several policies remain and require review. Steve asked for volunteers to assist. Steve, Don, Angus volunteered.</p>	<p>Motion to approve the 2016-2017 Q4G criteria Moved by Jen Tomlinson Seconded by Richard Lemoine Motion passed</p> <p>Motion to approve the 2016-2017 Q4G PN criteria Moved by Patti Kitler Seconded by John Labine Motion passed</p> <p>ACTION: Review GAME ON event hosting funding program to determine appropriateness for 2018 Nationals</p> <p>ACTION: Feedback to Ottawa area LOC that east/west rotation likely to be maintained ACTION: Review other examples of volunteer awards</p> <p>ACTION: Liz to pull together policies which require review</p>	<p>Liz</p> <p>Liz</p> <p>Patti/Patricia</p> <p>Liz</p>
14	Date of Next Meeting & Adjournment	Next meeting is Monday, December 19 at 8pm	<p>Motion to adjourn Moved by Al White Seconded by Richard Lemoine Motion passed</p>	



Cross Country
Ski Ontario

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