

Present: Liz Inkila, Steve Howard, Jen Tomlinson, Patricia MacDonell, Patti Kitler, Richard Lemoine, Katja Mathys, Al White, Angus Carr/Hillary Mettam, Patti Kitler, John Labine

Regrets: Thom Lyon, Kelly Sinclair, Don Nixon

Item	Description	Discussion	Motion/Action	Responsibility
1	Review and Approval of Agenda	Agenda approved	Moved Patti Kitler Seconded by Patti Kitler Motion passed	
2	Review of minutes of May 2, 2016	Minutes of May 2, 2016 approved	Moved by Patricia MacDonnell Seconded by Richard Lemoine Motion passed	
3	Business arising	<ul style="list-style-type: none"> Seeding of midgets categories at Ocup, Midget Championships sanctioning brought forward by Al White 	ACTION: HPC to review sanctioning of Midget Championships and Ocup seeding by CPL for midget categories	HPC
4	Chair's Report Steve Howard	<ul style="list-style-type: none"> Steve will be attending CCC AGM this weekend in Canmore Assisted with the Nominating Committee for CCC Board of Directors Agenda items for DCC meeting on Friday include: <ul style="list-style-type: none"> National registration system Low fluoro/no fluoro FISU games University page on XCO website Request that CCC assist with the promotion of roller skiing time trials with publicity 		
5	Financial Report	<ul style="list-style-type: none"> Projected deficit \$15-20000 by end of the year. 	Motion: That CCO assume a	

	Richard Lemoine	<ul style="list-style-type: none"> • AGM discussion about membership fees – no increase as tipping point. • June 30 year end is problematic for our funders and the timing of the ski season. Richard would like to move to a year end of March 31st which is more in line with our expenses. Some concerns about whether this is allowed under our bylaws. 	<p>financial year end of March 31st</p> <p>Moved by Richard Lemoine Seconded by Al White</p> <p>Motion is deferred to next meeting</p> <p>ACTION: Richard to check the bylaws</p>	Richard
6	Administrator's Report Liz Inkila	<p>Clubs</p> <ul style="list-style-type: none"> • All clubs are registered with Zone4 and have uploaded membership – final numbers 12405 members. • Division financial reports for 2015/2016 & 2016/2017 has been implemented by Zone4. <p>High Performance</p> <ul style="list-style-type: none"> • Ongoing planning for the OST/OTS (see HP report). Regular meetings with Victor/Tim • Calendar planning continues. • Fielded a call from a municipality just outside of Thunder Bay (Shuniah Twsp) with complaints of roller skiing in the area. Working with local clubs to facilitate a plan to be able to continue to use the roads in the Township. Municipality will be contacting OPP for enforcement of traffic laws etc <p>MTCS updates</p> <ul style="list-style-type: none"> • Sport Priority funding report & base funding report submitted. • Steve and I met with Janet Gates, Director of Sport & Recreation, Laura Jamas, Manager of Sport, Peter Seto, our outgoing MTCS consultant, and Justan Steele, our new 		

		<p>MTCS consultant.</p> <ul style="list-style-type: none"> • Attending a day meeting of all PSO's Executive Directors/Admin in Toronto on June 15. <p>General</p> <ul style="list-style-type: none"> • AGM planning successful. A reminder to all chairs, please advise as to your District subsidy (NOD is the only District that has claimed) <p>District subsidy:</p> <ul style="list-style-type: none"> ○ SOD, NCD, NOD \$1000 each ○ LSSD \$500 		
7	High Performance Jen Tomlinson	<ul style="list-style-type: none"> • OTS OWL camp July 3-7 • No 1998 girls accepted their nominations, only 1 1997 girls is on the OST. • Argentina trip has been cancelled. Alternatives being planned with CXC in Marquette MI • Reaching out to clubs to solicit info for teams for Park City • Targeting a roller ski race in August in GTA/October in Gatineau. • Technical package updates being recommended and will be discussed with AI • Ocup dates: Dec 27-30, Jan 14/15, Feb 3-5, Feb 18/19/20. March 5 – provincial race day – all of the Districts would have a race. Midget Champs March 4/5. <p><u>OCup Waxing Protocols – fluoro waxes</u></p> <p>The HPC had extensive discussion regarding waxing and waxing protocol issues:</p> <ul style="list-style-type: none"> • Health and Safety: there is growing evidence that waxing products when heated create substances that are neither good for human health nor the environment. 		

		<ul style="list-style-type: none"> • Cost: the costs of these waxes are rising, limiting the competitiveness of smaller clubs who do not have the budgets to invest in the HF waxes • Time: the more time coaches spend in the wax room, the less time they have to work with the skiers directly – which enhances athlete development • Snow feel: skiers need to learn how to compete on “slick” skis • Waxer training and testing: Coaches and waxers need to gain experience in both testing the waxes and applying the powders and blocks in less stressful environments • Enforcement: enforcing the rule will be challenging <p>Based on the discussion and resolving the issues above the HPC has the following recommendations:</p> <ol style="list-style-type: none"> 1. The wearing of Personal Protective Equipment (PPE) will be mandatory at all OCUPS. <ul style="list-style-type: none"> • As such Katja will draw up a coach education item to share with coaches the minimum mandatory PPE for OCup wax rooms. Given the growing evidence we need to help coaches protect themselves. The minimum PPE is a respirator mask and safety glasses 2. Wax Rooms at OCups will become “work areas” with posted required equipment when the work area is active - active means irons are in use and wax is being scraped/brushed 		
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8	CCC HP Report	<ul style="list-style-type: none"> Training Centres cooperation at CCC HP meetings was great World Jr/U23 Trials to be held at Soldier Hollow at altitude Suggesting that a QC/ON Cup at the same time to offer a good competition Calendar is very messy this year. Trying to coordinate with USSA 		
9	Coaching Development Katja Mathys	<ul style="list-style-type: none"> Coaching seminar in Ottawa with 35 people attending. Thx to Hardwood for sponsoring Robin McKeever Staff selected for FISU – Toivo Koivukoski & Mary Waddell as coaches and Katja as Team Manager. Athlete selection will be complete shortly. 		
10	PN Patti Kitler	<ul style="list-style-type: none"> 3 training camps with 1 NOD, 2 in Ottawa Several athletes have been id'ed by CCC and we are 		

		looking for coaches <ul style="list-style-type: none"> • Collin Cameron will be attending an on snow camp in Argentina 		
11	Youth Report Kelly Sinclair	<ul style="list-style-type: none"> • No report 		
12	Official Al White	<ul style="list-style-type: none"> • Waiting for technical package updates 		
13	District Reports	<u>SOD</u> <ul style="list-style-type: none"> • 3 camps supported by SOD – Highlands, OU camp, Hardwood (end of August) <u>LSSD</u> <ul style="list-style-type: none"> • Angus Carr representing LSSD with Hillary Mettam <u>NOD</u> <ul style="list-style-type: none"> • No report <u>NCD</u> <ul style="list-style-type: none"> • No report 		
14	New Business	Note: As Katja Mathys is Team Manager for Team Canada at the FISU Winter Games and in conflict and was not present during the discussion of the FISU games. Conflicts were declared and none found. Conditions of funding should include report from athletes/coaches.	CCO support Ontario athletes and coaches nominated to and attending the FISU games as follows: <ul style="list-style-type: none"> • Provide \$500 per ON athlete nominated and attending the FISU Games • Provide \$250 as a performance bonus to Ontario athletes for each top 30 performance at the FISU games • Provide \$1000 to Ontario coaches and support staff going to the FISU games 	

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15	Date of Next Meeting & Adjournment	Next meeting is Monday, July 11 at 8pm	<p>Meeting adjourned Moved by Patti Kitler Seconded by Al White</p>	